



6720 S. MACADAM AVE, SUITE 200, PORTLAND, OREGON 97219 | OFFICE 503-595-3100

PSMFC Grant No. 26-084G  
Upper Cook Inlet Salmon Fishery Disaster  
Juvenile Kenai Chinook Habitat  
PSMFC Job No.: 1298C3.25

This agreement is entered into between the **Pacific States Marine Fisheries Commission** (PSMFC) and the **Alaska Department of Fish & Game** (Grantee) to research Juvenile Chinook salmon rearing habitat quality and usage in the Kenai River. In consideration of the mutual agreements contained herein, the parties have agreed and do agree as follows:

### **PRIME AWARD INFORMATION**

Federal Funding Agency:	National Oceanic and Atmospheric Admin. (NOAA)
Federal Award ID Number:	NA24NMF477G0005
Federal Award Title:	2018 Upper Cook Inlet East Side Set Gillnet, 2020 UCI Salmon, 2018 Copper River and Sockeye Salmon, and 2020 Copper River and Prince William Sound Chinook, Sockeye, and Chum Salmon Fishery Disasters
Federal Award Contact:	Kristin Cieciel – <a href="mailto:Kristin.cieciel@noaa.gov">Kristin.cieciel@noaa.gov</a>
CFDA No.:	11.477
CFDA Title:	Fisheries Disaster Relief
Date of Federal Award:	10/01/2024 – 09/30/2028
Total Federal Award Funding:	\$43,730,937
Prime Award Indirect Cost Rate:	9.5%
Subrecipient Name:	Alaska Department of Fish & Game
Subrecipient UEI:	L9N9SADMTRC9
Total for this Subaward	\$94,974
Subcontractor Indirect Rate:	26.45% (previous NICRA, pending renewal)

### **ARTICLE I: STATEMENT OF WORK**

Grantee shall complete the tasks and activities described in the attached Statement of Work, entitled “*Juvenile Kenai Chinook Habitat*” (Exhibit A), which is incorporated herein.

### **ARTICLE II: PERFORMANCE PERIOD**

**12/01/2025\*-09/30/2028**

Work may begin **December 1, 2025** and shall be completed by **September 30, 2028** unless extended by mutual written agreement. Requests to extend the performance period shall be submitted to PSMFC at least 45 days prior to the expiration of the award to provide minimum time needed to review and forward the request to NOAA Grants. Any extension request submitted to PSMFC after expiration of this grant shall be denied.

\*Allowable pre-award costs under this agreement may begin **October 1, 2025**.

### **ARTICLE III: COSTS AND TERMS OF PAYMENT**

Upon receipt and approval of invoices for services satisfactorily rendered, PSMFC agrees to reimburse Grantee for actual expenses incurred in the performance of the work described in Exhibit A and in accordance to the rates specified in the budget found therein. Travel expenses shall be reimbursed at rates not to exceed the rates paid to Alaska State employees under collective bargaining agreements currently in effect. The total cost for this award shall not exceed **\$94,974.00**.

### **ARTICLE IV: INVOICING**

All invoices must be submitted using the Invoice Template provided in Exhibit B, accompanied by any required supporting documentation.

Invoices must include the grant number, PSMFC Job number, Grantee's name and address, invoice date, a description of products delivered or work performed, the name and address of the party to whom payment will be made, and name, title, phone number, and mailing address of person to be notified in event of a defective invoice. Failure to submit a proper invoice may result in a delay in payment.

Invoices shall be submitted no more frequently than monthly and no less frequently than quarterly to:

Accounts Payable  
Pacific States Marine Fisheries Commission  
6720 S. Macadam Ave., Suite 200  
Portland, OR 97219  
Phone: 503 595-3100  
Email: [APIInvoices@psmfc.org](mailto:APIInvoices@psmfc.org)

Invoices shall be itemized in the following categories:

- (1) Salaries
- (2) Benefits
- (3) Goods, Services and supplies
  - a. Receipts or supporting documentation must be provided for all goods, supplies, and services, and must correspond to the invoiced cost at the time of billing.
- (4) Travel and transportation (including per diem)
- (5) Contractual
- (6) Non expendable equipment and materials (greater than \$10,000 per item) - attach supporting documentation, including description, date of purchase, purchase cost, model number, and serial number.
- (7) Indirect
- (8) The currently approved budget
- (9) Cumulative expenditures to date

Final invoices for costs incurred during performance period shall be marked “Final” and be submitted to PSMFC no later than 60 days following the end of the performance period. PSMFC will not be liable for reimbursement of charges submitted after that date.

#### **ARTICLE V: PSMFC GRANT MONITOR**

Brian Bissell  
Pacific States Marine Fisheries Commission  
6720 S. Macadam Ave., Suite 200  
Portland, OR 97219  
Voice: 503 595-3100  
Email: [bbissell@psmfc.org](mailto:bbissell@psmfc.org)

Grantee is required to obtain approval for:

1. making any substantial changes in the project scope, objectives, budget or schedule;
2. change in key project staff;
3. providing financial assistance to another party other than approved in the budget;
4. transferring programmatic work to another party (except for the procurement of equipment, supplies, and general support services);
5. extensions to the project period; and
6. absence (>3 months) or reduction in time (25% or more) on a project by project director or principal investigator.

Requests for changes shall be made to the Grant Monitor. Final approval will be issued in writing by the PSMFC Grants office. The Grantee is not authorized to proceed with any changes until approval is received from the PSMFC grants office.

#### **ARTICLE VI: REPORTS**

The Grantee shall prepare and provide semi-annual progress reports to PSMFC according to the following schedule:

- 1) Report for the December 1, 2025 through March 31, 2026 period due April 15, 2026, to include pre-award activities beginning October 1, 2025.
- 2) Report for the April 1, 2026 through September 30, 2026 period due October 15, 2026
- 3) Report for the October 1, 2026 through March 31, 2027 period due April 15, 2027
- 4) Report for the April 1, 2027 through September 30, 2027 period due October 15, 2027
- 5) Report for the October 1, 2027 through March 31, 2028 period due April 15, 2028
- 6) Report for the April 1, 2028 through September 30, 2028 period due October 15, 2028

Reports must be in MS Word format and submitted as attachments via email to the PSMFC Grant Monitor, Brian Bissell, at [bbissell@psmfc.org](mailto:bbissell@psmfc.org).

If any of the reports described above are not submitted to PSMFC by the specified due date, payments to Grantee for any outstanding invoices will be suspended until the delinquent report is submitted.

#### **ARTICLE VII: HOMELAND SECURITY REQUIREMENTS**

If the performance of the work in this grant requires recipients to have physical access to Federal premises for more than 180 days or access to a Federal information system, personal identity verification procedures must be implemented. Any items or services delivered under this grant shall comply with the Department of Commerce personal identity verification procedures that implement Homeland Security Presidential Directive 12 (HSPD-12), Policy for a Common Identification Standard for Federal Employees and Contractors, Federal Information Processing Standards Publication (FIPS Pub) 201, and OMB Memorandum M-05-24. Grantee attests that they are in compliance with the procedures outlined in the documents above for any employee who has access to Federal premises for more than 180 days or access to a Federal information system. Grantee's personal identity verification procedures must be maintained on file at Grantee's place of business and be accessible to PSMFC staff upon request.

#### **ARTICLE VIII: TERMINATION**

This agreement may be terminated by either party upon two weeks written notice to the other party. In the event of termination, Grantee shall be entitled to receive payment for work completed and materials purchased up to the point of termination. PSMFC shall be responsible for paying the Grantee final payment for services under this grant within 30 (thirty) days after receipt and acceptance of the final invoice.

#### **ARTICLE IX: DEBARMENT CERTIFICATION**

Federal Executive Order (E.O.) 12549, "Debarment", requires that all contractors receiving individual awards, using federal funds, and all subrecipients certify that the organization and its principals are not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency from receiving funds from the Federal Government. By signing this document you certify that your organization and its principals are not debarred.

#### **ARTICLE X: GENERAL PROVISIONS**

This agreement is governed by the Department of Commerce Financial Assistance Standard Terms and Conditions (<http://www.ago.noaa.gov/grants/>). Grantee agrees to comply with all applicable statutes, regulations, executive orders, Office of Management and Budget circulars, and terms and conditions that applies to this funding.

The attached PSMFC General Provisions of July 2025 are incorporated herein and made part of this agreement. Grantee agrees to furnish and deliver all items or perform all the services set forth or otherwise identified above and on any continuation sheets for the consideration stated herein. This Agreement shall constitute the entire Agreement between the parties and any prior understanding or representation of any kind preceding the date of this Agreement shall not be binding upon either party except to the extent incorporated in this Agreement. The undersigned represent that they each are authorized to execute this Agreement respectively on behalf PSMFC and the Grantee.

The parties hereto executed this Grant No. **26-084G** as of the final date specified below:

**PACIFIC STATES MARINE FISHERIES  
COMMISSION**

By: **Ngu Castro**  
\_\_\_\_\_  
Ngu Castro, CPA  
Finance Officer

Digitally signed by Ngu  
Castro  
Date: 2025.12.18  
16:11:13 -08'00'

**ALASKA DEPARTMENT OF FISH & GAME**

By: **Bonnie N. Jensen**  
\_\_\_\_\_  
Bonnie Jensen  
Director, Division of Administrative  
Services

Signed by:  
*Bonnie N. Jensen* 1/16/2026  
9EDBEE36BF16481...

**PACIFIC STATES MARINE FISHERIES COMMISSION**  
GENERAL PROVISIONS - JULY 2025 (FY 2026)

1. TERMINATION

- a) Either party may terminate all or any part of this Agreement for its convenience by serving two (2) weeks' notice in writing to the other party. Under such circumstances, Grantee shall be entitled to compensation for work satisfactorily completed up to the date of termination. Grantee shall not be entitled to any payment for or profit on work not performed.
- b) No Limitation on Other Rights of PSMFC. The termination of this Agreement as provided hereunder shall not affect or limit any other rights or remedies available to PSMFC.

2. FEDERAL ACCESS TO RECORDS

The Grantee will provide the Commission, the Comptroller General of the United States, the Inspector General, the federal funding agency, or any of their duly authorized representatives, access to any books, documents, papers, and records of the Grantee involving transactions relating to this grant for a period of three years after final payment.

3. PROTESTS, CONTRACT OR GRANT DISPUTES, AND APPEALS

- a) Authority of the Executive Director. The Executive Director is authorized to settle, compromise, pay, or otherwise adjust any claim by or against, or any controversy with, a contractor, grantee or bidder relating to a grant or contract entered into by the Commission, including a claim or controversy initiated after the award, based on breach of contract, mistake, misrepresentation, or other cause for award modification or rescission. In the event a settlement or compromise involves or could involve adjustments and/or payments aggregating \$10,000 or more, then the Executive Director shall prepare written justification and obtain approval in advance, from the full Commission and its legal advisor. When a claim cannot be resolved by mutual agreement, the Executive Director shall promptly issue a decision in writing. A copy of that decision shall be mailed or otherwise furnished to the Contractor or Grantee and shall state the reason for the action taken on the claim, and shall inform the Contractor or Grantee of their right to administrative relief as provided in this section. The decision of the Executive Director is final and shall be conclusive unless fraudulent, or the Contractor or Grantee appeals to the Commission. If the Executive Director does not issue a written decision within one hundred and twenty (120) days after receipt of a claim, or within such longer period as might be established by the parties in the contract in writing, then the Contractor or Grantee may proceed as if an adverse decision has been received.
- b) Appeal to the Commission. The Commission has jurisdiction over each controversy arising under, or in connection with, the interpretation, performance, or payment of a contract of the Commission provided that:
  - 1) The Contractor or Grantee has not instituted action over such controversy in court; and

- 2) The Contractor or Grantee has mailed notice to the Commission of his election to appeal within 90 days of his receipt of the decision from the Executive Director, or at the Contractor or Grantee's election, within a reasonable time after the Executive Director fails or refuses to issue a decision.

#### 4. AWARD MODIFICATIONS

An award modification is considered to be any written alteration of a grant or contract provisions, i.e., work statement, specification, period of performance, time and rate of delivery, quantity, price, cost, fee, or other provisions of an existing award whether accomplished in accordance with a grant or contract provision or approved by both parties to the award in writing.

- a) Approval Authority. Only the Executive Director or Fiscal Manager has authority to approve an award modification for PSMFC.
- b) Processing Award Modifications. The Grant Monitor is responsible for monitoring the grant and recommending changes in existing grants. In such capacity, the Grant Monitor will generally be responsible for initiating the necessary documents involving technical changes. In preparing the documents, the Grant Monitor shall review the statement of work and the applicable specifications and then delineate the proposed changes thereto. The Grant Monitor shall also evaluate these proposed changes are within the general scope of the grant or are considered new procurement and set forth the rationale supporting his position. If the Grant Monitor believes the changes to be in the general scope, the proposed changes, recommendations, and rationale are forwarded to the Grants and Contracts Office for concurrence.

#### 5. SUBAWARDING

Except as provided in the Statement of Work or in the Grantee's proposal incorporated in this grant, the Grantee shall not subaward any part of the work under this grant without the specific written approval of the Grant Monitor. This clause does not apply to the purchase of supplies, materials, equipment, or incidental support services.

#### 6. RIGHTS IN DATA

- a) The term "Subject Data" as used herein includes writings, electronic data, sound recordings, pictorial reproductions, drawings or other graphical representations, and works of any similar nature (whether or not copyrighted) which are furnished by the Grantee under this grant. The term does not include information incidental to grant administration.
- b) The Grantee agrees to grant and does hereby grant to the Commission and to its officers, agents, and employees acting within the scope of their official duties, a royalty-free, nonexclusive, and irrevocable license throughout the world (1) to publish, translate, reproduce, deliver, perform, use, and dispose of, in any manner, any and all Subject Data (with the exception of that covered under other legal protections and any data marked proprietary by the Grantee) not first produced or composed in the performance of this grant, but which is incorporated in the work furnished under this grant; and (2) to authorize others to do so. The Commission shall credit Grantee for data not produced or composed in the performance of this grant, but which is incorporated in the work

furnished under this grant, provided that such data is identified by the Grantee at the time of furnishing such data.

- c) Grantee shall ensure that any data furnished by Grantee under the terms of this grant does not violate any proprietary right, copyright, or right of privacy, and shall not otherwise contain libelous material.
- d) Paragraphs (c) and (d) above are not applicable to material furnished to the Grantee by the Commission and incorporated in the Subject Data furnished under the grant; however, such incorporated material shall be identified by the Grantee at the time of furnishing such data.
- e) The Grantee shall not affix any restrictive markings upon any Subject Data.

## 7. KEY PERSONNEL

- a) It has been determined that the individual(s) named in the schedule of this grant are necessary for the successful performance of this grant. No diversion or replacement of these individual(s) shall be made by the Grantee without the written consent of the Grant Monitor; provided that the Grant Monitor may ratify in writing such diversion or replacement and such ratification shall constitute the consent of the Grant Monitor required by this clause.
- b) The Grantee agrees that for any reason, one or more of these individual(s) are unavailable for the performance under this grant, the Grantee agrees to replace such individual(s) with individual(s) of substantially equal abilities and qualifications.

## 8. RIGHTS TO INVENTION

Rights to inventions generated under this grant are subject to the regulations issued by the funding agency (Department of Commerce). For more information regarding inventions, please refer to <http://www.iedison.gov/>

## 9. ORGANIZATIONAL CONFLICT OF INTEREST

- a) The Grantee warrants that, to the best of its knowledge and belief, and except as otherwise disclosed, there are no relevant facts which could give rise to organizational conflicts of interest, or that the offeror or Grantee has disclosed all relevant information to PSMFC.
- b) The Grantee agrees that, if after an award, an organizational conflict of interest with respect to this grant is discovered, an immediate and full disclosure in writing shall be made to the PSMFC Contracting Officer which shall include a description of the action which the Grantee has taken or proposes to take to avoid or mitigate such conflicts.
- c) In the event that the Grantee was aware of an organizational conflict of interest prior to the award of this grant and did not disclose the conflict to the Contracting Officer, PSMFC may terminate the grant for default.

- d) The provisions of this clause shall be included in all subgrants for work to be performed similar to the services provided by the prime Grantee, and the terms “grant,” “Grantee,” “Grants Officer” modified appropriately.

10. PSMFC CONFLICT OF INTEREST

- a) It shall be improper for any Commission employee or Commission member to participate directly or indirectly and realize financial gain in any manner pertaining to this grant.
- b) The Grantee represents to the best of its knowledge that no employee or agent of the Grantee presently has any interest that would or might conflict in any manner or degree with the Grantee’s performance under this grant. Grantee shall disclose to the Commission when it becomes aware that such interest, direct or indirect, could be acquired.

11. DISCLOSURE OF BENEFITS RECEIVED FROM GRANTS

Grantee shall insure that any Commission employee or Commission member who has or obtains any benefits from this grant, shall report such benefit to the full Commission.

12. GRATUITIES AND KICKBACKS ILLEGAL

- a) Gratuities. It is improper for any person to offer, give, or agree to give to any employee or Commission member or for any employee or Commission member to solicit, demand, accept, or agree to accept from another person, anything of an pecuniary value for or because of:
  - 1) an official action taken or to be taken, or which could be taken;
  - 2) a legal duty violated or to be violated, or which could be violated by such employee or former employee.
- b) Kickbacks. It is improper for any payment, gratuity, or benefit to be made by or on behalf of a subgrantee under a grant to the prime grantee or higher tier subgrantee or any person associated therewith as an inducement for the award of a subgrant or order.

13. COVENANT RELATING TO CONTINGENT FEES

- a) Representation of Grantee. Every person, before being awarded a grant from this Commission, shall represent that he has not retained a person to solicit or secure the grant with this Commission upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting for bona fide employees or bona fide established commercial, selling agencies maintained by the person so representing for the purpose of securing business or an attorney rendering professional legal services, employed, consistent with applicable canons of ethics.
- b) Intentional Violation Unlawful. The intentional violation of the representation specified in Subsection (a) above is cause for termination of a grant.

14. RESTRICTION ON EMPLOYMENT OF PRESENT COMMISSION EMPLOYEES

No Commission employee may be employed by the Grantee to perform work under this grant.

15. FEDERAL ADMINISTRATIVE REQUIREMENTS

The Grantee shall comply with the current requirements of federal regulation 2 CFR 200 covering cost and uniform administrative requirements applicable to grants and contracts funded with federal funds.

16. GRANTEE'S RESPONSIBILITY FOR THE WORK

The Grantee shall be responsible and accountable for the accuracy, completeness, clarity, and adequacy of the work, and shall perform the work in a professional manner. The Grantee shall be solely responsible for all actions and/or omissions of its agents, employees, representatives and subgrantees.

17. INDEPENDENT AGENCY

This grant shall not be construed or interpreted as making the Grantee an agent or employee of the Commission for any purpose whatsoever. Grantee shall not represent or obligate the Commission in any public or private matter. Grantee shall be considered an independent agency with the authority to control and direct the performance of the work, subject, however, to the right of the Commission to generally inspect the work and to determine whether it is being performed by the Grantee in accordance with the grant.

18. INSURANCE

The Grantee shall, at the Grantee's own expense, procure and maintain workers' compensation, comprehensive general liability and property damage, and motor vehicle liability insurance. If Grantee is subject to a statutory or elective system of self-insurance for tort liability, auto, personal injury, and/or property damage, the maximum recoverable amount under this agreement is the fair market value of what Grantee would have paid for commercial insurance premiums only for such activities and/or events covered under this agreement during the period of this agreement.

Contributions to a reserve for certain self-insurance programs including workers compensation, unemployment compensation, and severance pay are allowable up to the retail cost of purchased rates and premiums for the same type and extent of coverage. Contributions to reserves must be based on sound actuarial principals using historical experience and reasonable assumptions and shall credit earnings or investment income on such reserves.

19. INDEMNIFICATION BY GRANTEE

To the extent authorized by law, each party assumes responsibility for, and releases the other party from, all claims, actions, costs, and damages resulting from the party's own negligent acts or omissions in the exercise of the rights granted herein. If the claims or damages are caused by or result from the concurrent negligence of the parties, this provision shall be valid and enforceable only to the extent of the negligent acts or omissions of the party against whom this provision is enforced.

20. MISCELLANEOUS

- a) Applicable Law. This grant shall be construed and governed, in the following order, by the laws of the United States of America, the State of Oregon, and the state(s) in which work is performed under this grant.
- b) Entire Agreement. This grant contains all of the terms, conditions, and understandings between the parties. None of the provisions herein may be changed, modified, or waived except by a writing signed by a duly authorized representative of each party.
- c) Notices. Any notices by either party as provided for in this grant shall be in writing to the other party's last known address sent via first class mail, postage prepaid. A notice shall be deemed to have been received by the recipient 3 days after mailing or at the time of actual receipt, whichever is earlier.
- d) Record Keeping. Financial records, supporting documents, statistical records, and all other records pertinent to this grant shall be retained for a period of three years from the date of submission of the final expenditure report. The only exceptions are the following:
  - 1) If any litigation, claim, or audit is started before the expiration of the 3-year period, the records shall be retained until all litigation, claims, or audits involving the records have been resolved and final action taken.
  - 2) Records for real property and equipment acquired with federal funds shall be retained for 3 years after final disposition.
- e) Taxes. The Grantee shall be responsible for payment of all applicable federal, state, and local taxes and fees which may become due and owing by the Grantee by reason of this agreement, including but not limited to (i) income taxes, (ii) employment related fees, assessments, and taxes, and (iii) general excise taxes. The Grantee is responsible for obtaining all licenses, permits, and certificates that may be required in order to perform this grant.
- f) Severability. In the event that any provision of this grant is declared invalid or unenforceable by a court, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining terms of the grant.
- g) Waiver. The failure of the Commission to insist upon strict compliance with any term, provision, or condition of this grant shall not constitute or be deemed to constitute a waiver or relinquishment of the Commission's right to enforce the same in accordance with this agreement.

21. RESOURCE CONSERVATION AND RECOVERY ACT

Section 6002 under the Act requires that preference be given in procurement programs to the purchase of specific products containing recycled materials identified in guidelines developed by the Environmental Protection Agency (EPA) (40 CFR parts 247-254). Accordingly, the Grantee shall give preference in its procurement programs funded with federal funds to the purchase of recycled products pursuant to the EPA guidelines.

## 22. CLEAN AIR ACT AND THE FEDERAL WATER POLLUTION CONTROL ACT

Grants and sub-grants in excess of \$100,000 shall comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 740 et. seq.) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251 et seq.). Violations shall be reported to the federal awarding agency and the Regional Office of the Environmental Protection Agency.

## 23. BYRD ANTI-LOBBYING AMENDMENT

Grantee shall comply with the provisions of Section 319 of Public Law 101-121, which added Section 1352 to Chapter 13 of Title 31 of the United States Code. These provisions generally prohibit the use of Federal funds for lobbying the Executive or Legislative Branches of the Federal government in connection of the award, and require the disclosure of the use of non-Federal funds for lobbying. Grants in excess of \$100,000 shall file the required certification pursuant to 31 U.S.C. 1352. The certification shall be filed within 15 days following the end of the calendar quarter in which there occurs any event that requires a disclosure or that materially affects the accuracy of information contained in any disclosure form previously filed.

## 24. DEBARMENT AND SUSPENSION

No subgrant shall be made to parties listed on the General Services Administration's List of Parties Excluded from Federal Procurement or Non-procurement Programs in accordance with Executive Orders 12549 and 12689. Grants in excess of \$100,000 shall provide the required certification regarding the Grantee's exclusion status and that of its principal employees.

## 25. NON-DISCRIMINATION REQUIREMENTS

No person in the United States shall, on the ground of race, color, national origin, handicap, religion, or sex, be excluded from participation in, be denied benefits of, or be subject to discrimination under any program or activity receiving Federal financial assistance. The Grantee agrees to comply with the non-discrimination requirements below:

- a) Title VI of the Civil Rights Act of 1964 which prohibit discrimination on the grounds of race, color, or national origin under programs or activities receiving Federal financial assistance;
- b) Title IX of the Education Amendments of 1972 prohibiting discrimination on the basis of sex under Federally assisted education programs or activities;
- c) Section 504 of the Rehabilitation Act of 1973, as amended prohibiting discrimination on the basis of handicap under any program or activity receiving or benefiting from Federal assistance;
- d) The Age Discrimination Act of 1975, as amended prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
- e) The Americans with Disabilities Act of 1990 prohibiting discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto, as well as public or private entities that provide public transportation;

- f) Parts II and III of Executive Order 11246 (30F.R. 12319, 1965) as amended by Executive Orders 11375 (32 F.R. 14303, 1967) and 12086 (43 F.R. 46501, 1978) requiring Federally assisted grants to include the non-discrimination provisions of §§ 202 and 203 of that Executive Order and Department of Labor regulations implementing Executive Order 11246.
- g) Any other non-discrimination provisions of statutory law.

## 26. DRUG-FREE WORKPLACE

The Grantee shall comply with the provisions of Public Law 100-690, Title V, Subtitle D, "Drug-Free Workplace Act of 1988," which require that the Grantee take steps to provide a drug-free workplace.

## 27. INDIRECT COSTS

Indirect costs incurred by the Grantee will be billed at the approved rate, as approved in the current Fiscal Year Indirect Cost Plan for the duration of this grant document. Should the approved rate change from the amount shown herein, Grantee will provide evidence of federal approval of the new rate along with the first request for reimbursement of the new rate to the funding source.

## 28. RESEARCH MISCONDUCT

Scientific or research misconduct refers to the fabrication, falsification, or plagiarism in proposing, performing, or reviewing research, or in reporting research results. It does not include honest errors or differences of opinion. Funds expended on an activity that is determined to be invalid or unreliable because of scientific misconduct may result in a disallowance of costs for which the institution may be liable for repayment to the awarding agency.

## 29. PUBLICATIONS

Grantee has the right to publish any of the results of the Research. Grantee must furnish Sponsor with a copy of any proposed publication or public disclosure, at least 60 days in advance of the proposed publication date to allow for the protection of Sponsor's proprietary, confidential, or patentable information. Publication of the results of a research project in appropriate professional journals is encouraged as an important method of recording and reporting scientific information. The Grantee is required to submit a copy to PSMFC and when releasing information related to a funded project include a statement that the project or effort undertaken was or is sponsored by the Federal Government. The Grantee is also responsible for assuring that every publication material (including Internet sites) based on or developed under this grant, except scientific articles or papers appearing in scientific, technical or professional journals, contains the following disclaimer: "This [report/video/operating unit] was prepared by [Grantee] under award number [federal award number] from [name of federal agency]. The statements, findings, conclusions, and recommendations are those of the author(s) and do not necessarily reflect the views of the [name of federal agency] or the US Government." This also applies to videos produced under this grant

### 30. VIDEOS PRODUCED UNDER FEDERAL FINANCIAL ASSISTANCE AWARDS

Before production of a video for public viewing has begun, the Grants Officer must review and approve the production plans and the final video to ensure that it will be of acceptable quality and appropriately represents the Government.

**EXHIBIT A – PSMFC GRANT NO. 26-084G  
PROJECT PROPOSAL:  
Statement of Work & Budget**

**Exhibit A.1 - Statement of Work  
Juvenile Kenai Chinook Habitat**

**UPPER COOK INLET SALMON DISASTER RESEARCH  
Juvenile Chinook salmon rearing habitat quality and usage in the Kenai  
River.**

**PROPOSAL SUBMISSION TO PACIFIC STATES MARINE FISHERIES  
COMMISSION  
FFY 2027-2028/SFY 2027-2028 STATEMENT OF WORK**

**FFY 2027-2028/SFY 2027-2028 Award Amount: \$94,974  
Award Period: From October 1, 2025 through September 30, 2028**



**Submitted to:  
Pacific States Marine Fisheries Commission  
205 SE Spokane Street  
Suite 100  
Portland, Oregon 97202**

**Coordinated by:  
Tania Vincent**

**Principal Investigators:  
Daniel Donnelly  
Dr. Jeffrey Muehlbauer**

**Submitted by:  
Daniel Donnelly  
Division of Sport Fish, Fisheries Biologist 3**

**Alaska Department of Fish and Game  
Division of Sport Fish  
P.O. Box 115526  
Juneau, AK 99811-5526**

# Upper Cook Inlet Salmon Disaster Research Request for Proposals

## PROJECT SUMMARY

**Organization Name:** Alaska Department of Fish and Game

**Principle Investigators:**

Daniel Donnelly  
Alaska Department of Fish and Game  
43961 K-beach Road Suite B.  
Soldotna, Alaska 99669  
(907) 262-9368  
[dan.donnelly@alaska.gov](mailto:dan.donnelly@alaska.gov)

Jeffery Muehlbauer, PhD.  
University of Alaska Fairbanks  
PO Box 757020  
Fairbanks, Alaska 99775  
(907) 474-5773  
[jdmuehlbauer@alaska.edu](mailto:jdmuehlbauer@alaska.edu)

**Project title:** Juvenile Kenai River Chinook salmon rearing habitat quality and usage

**Project objectives:**

- Quantify a variety of habitat characteristics in the mainstem Kenai River and document associated juvenile Kenai River Chinook salmon (KRCS) usage.
- Develop a best fit model to predict the optimal combination of characteristics for KRCS summer rearing habitat.
- Determine how riverbank restoration and erosion control projects could be improved to provide habitat characteristics preferred by KRCS.

**Summary of proposed work:** A stratified random sampling design will select representative locations within different habitat types present in three reaches of the mainstem Kenai River downstream of Skilak Lake. Field crews will quantify a range of habitat variables and place baited minnow traps to determine abundance of juvenile KRCS at the selected locations. To capture KRCS habitat selection across changing conditions, this effort will be conducted throughout the summer season as flow increases with snowmelt and decreases into the fall. Data collected through this project will be used to develop a best fit model predicting the optimal combination of habitat characteristics for KRCS juvenile summer rearing.

**How research will mitigate effects of disaster on fishery:** Habitat quality and availability have been identified as limiting factors for juvenile salmon survival across their range. The results of this project will inform how riverbank restoration projects and erosion control structures could be improved to specifically benefit KRCS rearing habitat. Improving rearing habitat in the Kenai River will have a direct positive impact on late run Chinook salmon population, mitigating the effects of the disaster on this highly valuable fishery.

**Budget details:** Total funds requested from PSMFC: \$94,974

# PROJECT DESCRIPTION

## **Purpose of Research:**

Kenai River Chinook salmon (KRCS) runs have drastically declined in abundance and size in recent years to the extent that late run fish have been listed as a stock of management concern. Mixed stock fisheries closures in Cook Inlet have been necessary to protect returning adult late run KRCS, resulting in several federal fisheries resource disaster determinations. Understanding all phases of the Chinook salmon life cycle is crucial to facilitating the species' recovery to the point that fisheries closures are no longer necessary, including the habitat needs of juvenile salmon during their early freshwater life stages. This research will describe the characteristics that constitute preferred juvenile KRCS habitat and assess how well restored portions of the riverbank provide those habitat needs.

## **Objectives:**

- Quantify a variety of habitat characteristics in the mainstem Kenai River and document associated juvenile KRCS usage.
- Develop a best fit model to predict the optimal combination of characteristics for KRCS summer rearing habitat.
- Determine how riverbank restoration and erosion control projects could be improved to provide those habitat characteristics preferred by KRCS.

## **Description of Research:**

Habitat quality and availability have been identified as limiting factors in juvenile salmon survival across their range (Booth et al. 2016; Hodgson et al. 2020; Kennedy et al. 2008). Not surprisingly then, habitat loss and streambank erosion have been implicated as contributing causes in the widespread decline of salmon populations.

Late run Chinook salmon in the Kenai River primarily utilize the mainstem for both spawning and rearing (Burger et al. 1982; Eskelin & Reimer 2017; Litchfield & Flagg 1986). The portion of the river most heavily used by late run KRCS is downstream of Skilak Lake and outside of the boundary of the Kenai National Wildlife Refuge. Land ownership downstream of the Refuge is a

patchwork, leaving most of the late run KRCS habitat vulnerable to anthropogenic impacts like development in the riparian zone and increased bank erosion from recreational boat and foot traffic.

As early as the 1980s, wakes from boat traffic and residential shoreline development in the Kenai River caused concern over riparian habitat loss (Dorva 1999). Since that time, streambank restoration projects and erosion control structure placement have been implemented throughout the drainage. Effectiveness of these projects measured in the late 1990s (Dorava 1999) primarily focused on boat wake dissipation and volume of sediment lost. While these metrics both showed improvement with erosion control measures over bare riverbank, the suitability of these structures as KRCS rearing habitat over time remains unknown.

Habitat assessments carried out from 1979 to 1981 by Burger et al. (1982) described juvenile KRCS habitat using water velocity, substrate, depth, and general cover type as independent variables. Each variable was qualitatively associated with the observed rate of KRCS usage, but a cohesive model incorporating all covariates was lacking. These surveys also occurred prior to when the widespread habitat restoration and bank stabilization projects were implemented in the Kenai River. As such, Burger et al. (1982) could not provide a comparison between naturally occurring riparian vegetation and erosion control structures (e.g. root wads or whole spruce trunks cabled to the bank) with respect to their effectiveness as rearing habitat.

The proposed study will expand on Burger et al.'s (1982) habitat assessment by evaluating habitat types—intact riparian vegetation, restored riparian vegetation, naturally recruited large woody debris, erosion control structures, and bare riverbank—to determine how each cover type, along with water velocity, depth, substrate caliber, temperature, and vegetation density, affects the presence of juvenile KRCS throughout the year. These combined covariates will be included in the development of a predictive model to determine the optimal combination of characteristics for KRCS rearing habitat.

Previous studies have identified several different reaches of the Kenai River below Skilak Lake, each representing different river geomorphology (Burger et al. 1982). Three of these reaches will be included in this study. From Skilak Lake downstream to the Moose River (RKM 80–58.5) the river is meandering with a mean gradient of  $0.44 \text{ mkm}^{-1}$  and an average gravel caliber of 16 mm–

64 mm. Between the Moose River and the Soldotna Bridge (RKM 58.5–33.8), the river is straighter with a higher mean gradient of  $1.12 \text{ mkm}^{-1}$ , larger dominant substrate (64 mm–100 mm), and fewer islands. Below the Soldotna Bridge downstream to the Warren Ames Bridge (RKM 33.8–9.6), the river returns to a more meandering course, with a lower mean gradient of  $0.61 \text{ mkm}^{-1}$  and smaller substrate as silt begins to drop out of suspension. Below RKM 9.6, the river is estuarine with large tidal fluctuations and will not be included in this study. Locations in each reach that are representative of intact riparian vegetation, restored riparian vegetation, naturally recruited large woody debris, erosion control structures, and bare riverbanks will be identified and length measured through aerial imagery and on-river inspections. A representative block of each habitat type will be randomly selected in each river reach. Habitat variables (flow rate, depth, substrate caliber, temperature, vegetation density) will be measured at those locations weekly over the season. The presence of juvenile KRCS will be documented using baited minnow traps, which have been shown to provide meaningful comparisons among river reaches (Bloom 1976; Burger et al. 1982).

Sampling will begin when the river is near base flow and will continue through early September to capture the change in conditions as the river rises and falls over the course of the season. Juvenile KRCS usage of different habitat types in the three river reaches is expected to change with varying flow rates, riparian vegetation inundation, and as smolt emigrate.

These data will be analyzed by associating the dependent variable of local juvenile KRCS abundance to the combination of habitat covariates (flow rate, depth, substrate caliber, temperature, vegetation density), and streambank cover types (intact riparian vegetation, restored riparian vegetation, naturally recruited large woody debris, erosion control structures, bare riverbank) in each of the three sampled reaches to generate a series of explanatory linear regression models. We will then compare this series of models with both Akaike's information criterion and Bayesian information criterion to determine the best fit model without overfitting to the existing data. The predictive model results will then be compared to data collected from restored riverbank sites to determine how well existing conditions in restoration areas match the preferred rearing habitat conditions of KRCS.

**Expected Significance:**

Capturing a wide range of quantitative data across the whole summer growing season will allow us to develop a predictive model to best explain the preferred rearing habitat of juvenile KRCS. Results of this model will also be used to identify how bank stabilization projects compare to preferred KRCS habitat. To date, the suitability of the restored banks of the Kenai River as rearing habitat has not been evaluated. The prevalence of these projects in the lower portion of the river used by late run KRCS means that a substantial amount of the available rearing habitat could potentially be providing sub-optimum conditions. Improving the design of restoration projects to provide preferred habitat will help improve survival and ultimately the population of late run Kenai River Chinook salmon. This information will only become more important as development along the lower Kenai River continues, and disturbance to riparian zones increases over time.

**Relationship to Long-term Goals and Other Work:**

This project will complement an ongoing collaborative effort between ADF&G and the University of Alaska Fairbanks tracking KRCS smolt outmigration behavior and survival using Juvenile Salmon Acoustic Tracking System (JSATS) tags. These tags (Advanced Telemetry Systems, model SS400) are 15.00 mm x 3.38 mm and weigh 216 mg, allowing them to be implanted intraperitoneally in fish as small as 95 mm fork length. The proposed habitat assessment project will utilize minnow trapping as an index of habitat usage. KRCS that are captured during habitat assessments and that meet the appropriate size parameters may receive a JSATS tag to help increase the sample size of the smolt outmigration project. Results from this project will also improve the efficiency of JSATS tagging efforts by helping field technicians focus on key habitat characteristics and improve KRCS smolt catch rates.

**References:**

- Booth, D., Scholz, J., Beechie, T., & Ralph, S. 2016. Integrating Limiting-Factors Analysis with Process-Based Restoration to Improve Recovery of Endangered Salmonids in the Pacific Northwest, USA. *Water*, 8(5), 174. <https://doi.org/10.3390/w8050174>
- Bloom, A.M. 1976. Evaluation of minnow traps for estimating populations of juvenile Coho Salmon and Dolly Varden. *The Progressive Fish Culturist.*, 38(2). [https://doi.org/10.1577/1548-8659\(1976\)38\[99:EOMTFE\]2.0.CO;2](https://doi.org/10.1577/1548-8659(1976)38[99:EOMTFE]2.0.CO;2)

- Burger, C.V., D.B. Wangaard, R.L. Wilmot, & A.N. Palmisano. 1982. Salmon investigations in the Kenai River, Alaska, 1979-1981. U.S. Fish and Wildlife Service; National Fishery Research Center, Alaska Field Station.
- Dorva, J. M. 1999. Effectiveness of streambank-stabilization techniques along the Kenai River, Alaska. U.S. Geological Survey. Water-Resources Investigations Report 99-4156.
- Eskelin, A., and A. M. Reimer. 2017. Migratory timing and distribution of Kenai River Chinook salmon using radio telemetry, 2014–2015. Alaska Department of Fish and Game, Fishery Data Series No. 17-03, Anchorage
- Hodgson, E. E., Wilson, S. M., & Moore, J. W. 2020. Changing estuaries and impacts on juvenile salmon: A systematic review. *Global Change Biology*, 26(4), 1986–2001. <https://doi.org/10.1111/gcb.14997>
- Kennedy, B. P., Nislow, K. H., & Folt, C. L. 2008. Habitat- mediated foraging limitations drive survival bottlenecks for juvenile salmon. *Ecology*, 89(9), 2529–2541. <https://doi.org/10.1890/06-1353.1>
- Litchfield D.S., & L. Flagg. 1986. Kenai River Juvenile Chinook Salmon, *Oncorhynchus tshawytscha*, studies summary report 1983-1986. ADF&G Division of Fisheries Rehabilitation, Enhancement, and Development report. F-17-R-1 Vol:1(2)

**Exhibit A.1 - Budget**  
**Juvenile Kenai Chinook Habitat**

**PROJECT BUDGET**

This project will support one M.S. candidate under the advisement of Dr. Jeffery Muehlbauer, University of Alaska Fairbanks, and one field technician. Project coordination and supervision will be led by an ADF&G Division of Sport Fish Fishery Biologist in Soldotna, Alaska. Although the project field season is anticipated to extend from May to September 2026, allocated time will be split with the concurrently running JSATS smolt project. All staff salaries are listed in the sections below for Salaries and Wages and Fringe Benefits. Total personnel costs for this project are \$59,715. No travel or contractual costs are required for this project. Field equipment (boats, highway vehicles) use and maintenance as well as minnow trapping supplies will be provided by ADF&G. Most quantitative measurement tools will also be provided by a combination of ADF&G and UAF. However, \$6,645 is required to purchase the Hobo brand temperature loggers, which are necessary to record accurate river temperature data at selected sampling sites. The Sontek Flow Tracker 2 ADV is an acoustic doppler velocimeter, needed for recording precise flow rate calculations at varying river depths, will cost \$12,820. Lastly, ADF&G's indirect rate is 26.45% of line 100 personnel costs. Therefore, indirect charges (line 600) for this project will amount to \$15,794. In total, ADF&G requests \$94,974.

**Salaries and Wages**

Line 100: Personnel

*Permanent Positions*

- Danielle Tryon, Fisheries Biologist I, Field Crew Lead
  - SFY27 2 months @ \$4,931/month = \$ 9,862
  - 15 hrs overtime @ \$38/hour = \$ 570
  - SFY28 2 months @ \$5,079/month = \$10,158
  - 15 hrs overtime @ \$39/hour = \$ 585

*Non-permanent positions*

- Vacant, Fish and Wildlife Technician II, Field Crew
  - SFY27: 2 months @ \$3,631/month = \$ 7,262
  - 15 hrs overtime @ \$30/hour.....= \$ 450
  - SFY28: 2 months @ \$3,740/month = \$ 7,480
  - 15 hrs overtime @ \$31/hour = \$ 465

**Line 100 Salary TOTAL = \$36,832**

**1. Fringe Benefits**

For permanent positions, the State of Alaska provides the following fringe benefits:

- Unemployment Insurance = 0.6% base salary
- Risk Management Insurance = 1.69% base salary
- Medicare = 1.45% base salary
- Terminal Leave = 1% of base salary

Retirement = 28.33% of base salary  
 Supplemental Benefits System = 6.13% of base salary  
 Paid Leave = 2.31% of base salary  
 Accidental Death and Dismemberment Insurance = \$0.67/ Month  
 Health Insurance = \$1,879.00/ Month  
 Legal Trust = \$8.00/ Month  
 Life Insurance = \$1.05/ Month

Non-permanent technician positions are not eligible for health insurance.

Fringe costs for project personnel are as follows:

*Permanent Positions*

Fisheries Biologist I, Field Crew Lead

SFY27 2 months @ \$4,053.88 = \$8,107.76

SFY28 2 months @ \$4,118.40 = \$8,236.80

*Non-permanent positions*

Vacant, Fish and Wildlife Technician II, Field Crew

SFY27 2 months @ \$1,610.35 = \$3,220.69

SFY28 2 months @ \$1,658.70 = \$3,317.41

**Line 100 Fringe Total = \$22,883**

**TOTAL LINE 100 = \$59,715**

**2. Travel**

No Line 200 travel expenses are required for this project.

**TOTAL LINE 200 = \$ 0.00**

**3. Contractual**

No Line 300 contractual expenses are required for this project

**TOTAL LINE 300 = \$ 0.00**

**4. Supplies\***

Hobo Pendant MX Temperature/Light Data Logger: 30 @ \$95 = \$ 2,850

Field Gear (waders, boots, raingear): SFY27 2 @ \$500 = \$1,000

SFY28 2 @ \$500 = \$ 1,000

Boat fuel: SFY27 150 gal @ \$3.50 = \$525

SFY28 150 gal @ \$3.68 = \$552



**EXHIBIT B – PSMFC GRANT NO. 26-084G  
INVOICE TEMPLATE**

Select if "Final" invoice.

## PSMFC Invoice Request for Cost Reimbursement

PSMFC Grant Number: (e.g., 22-126G)					
PSMFC Job Code: (e.g., 1236E.22)					
Grantee Name:					
Grantee Address:					
Invoice Date and Invoice Number:					
Invoiced Dates of Service:					
Contact Name, Title:					
Contact Phone:					
Contact Email:					
LINE ITEM	BUDGET	CURRENT	PRIOR	CUMULATIVE	BALANCE
Salaries and Wages				\$ 0.00	\$ 0.00
Fringe Benefits				\$ 0.00	\$ 0.00
Services/Supplies				\$ 0.00	\$ 0.00
Contractual				\$ 0.00	\$ 0.00
Travel				\$ 0.00	\$ 0.00
*Non-Expendable Equipment/Materials				\$ 0.00	\$ 0.00
Direct Costs	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Indirect Costs (if applicable and approved)				\$ 0.00	\$ 0.00
<b>Total Costs</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>

\*Non-expendable equipment / materials ≥ \$10,000 per item. Attach supporting documentation including description, date of purchase, purchase cost, model number, and serial number.

Final invoices for costs incurred during performance period shall be marked "Final" and be submitted to PSMFC no later than 60-days following the end of the performance period. **PSMFC will not be liable for reimbursement of charges submitted after that date.**

**Invoices shall be submitted to:**

Accounts Payable  
Pacific States Marine Fisheries Commission  
6720 S. Macadam Ave, Ste. 200  
Portland, Oregon 97219  
Phone: (503) 595-3100  
Email: [APInvoices@psmfc.org](mailto:APInvoices@psmfc.org)



*"By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims or otherwise. (US Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812)."*

\_\_\_\_\_  
**Name and Title of Authorized Signatory**

\_\_\_\_\_  
**Date**

Invoices accepted at a maximum frequency of once per month. Invoicing required quarterly, unless no expenditures have occurred.

**EXHIBIT C – PSMFC GRANT NO. 26-084G  
REPORTING TEMPLATE \***

*\* Progress reports are required in accordance with the schedule outlined in Article VI of the Subaward. While the reports must include the information specified below, they are not required to follow the exact format of this Exhibit. Additionally, progress reports are not required with each invoice, but must be submitted according to the established reporting schedule.*

**TITLE OF SUBAWARD**  
**INTERIM PROGRESS REPORT**

**A. Project Identifiers**

- 1). *Award Number:*
- 2). *Award Period:*
- 3). *Project Title:*
- 4) *Project Manager/Principle Investigator:*
- 5) *Period Covered by this Report:*

**B. Project Summary**

**C. Summary of Progress and Results**

- 1) *State each project objective scheduled for the reporting period.*
- 2) *For each project objective, describe each of the tasks planned to complete the objective.*
- 3) *Describe activities undertaken to achieve each of the planned tasks. Please provide a separate response for each task.*
- 4) *If there were changes to the project objectives or tasks during the reporting period, detail the circumstance and nature of each change.*
- 5) *Describe results and/or specific products (e.g., publications, data, technology, web site updates) prepared during the reporting period. Attach copies of publications or research products completed during the period.*

**D. Problems**

- 1) *Explain circumstances or problems that prevented completion of any one or more of the project objectives or tasks. Please provide a separate response for each objective or task not completed.*
- 2) *Describe what actions will be taken to resolve the above problem(s) for each project objective or task not completed. Please provide a separate response for each objective or task.*
- 3) *Explain any significant differences between budgeted and actual expenditures and/or line item transfers.*

## Certificate Of Completion

Envelope Id: B523F53A-B9DD-480C-A823-BB6EAB7169B4	Status: Completed
Subject: Complete with Docusign: 26-084G - ADFG signed_NC.pdf	
Source Envelope:	
Document Pages: 29	Signatures: 1
Certificate Pages: 4	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Disabled	Melissa Kannel
Time Zone: (UTC-09:00) Alaska	PO Box 110206
	Juneau, AK 99811
	melissa.kannel@alaska.gov
	IP Address: 136.226.55.13

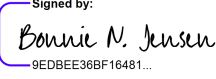
## Record Tracking

Status: Original	Holder: Melissa Kannel	Location: DocuSign
1/14/2026 10:34:29 AM	melissa.kannel@alaska.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: State of Alaska	Location: Docusign

## Signer Events

Bonnie N. Jensen  
 bonnie.jensen@alaska.gov  
 Director  
 State of Alaska  
 Security Level: Email, Account Authentication (None)

## Signature

Signed by:  
  
 9EDBEE36BF16481...  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 158.145.15.52

## Timestamp

Sent: 1/14/2026 10:56:11 AM  
 Viewed: 1/16/2026 10:24:22 AM  
 Signed: 1/16/2026 10:24:29 AM

## Electronic Record and Signature Disclosure:

Accepted: 12/23/2024 9:04:59 AM  
 ID: 60c519e1-a333-44ad-a58a-582d808124d6  
 Company Name: State of Alaska

## In Person Signer Events

## Signature

## Timestamp

## Editor Delivery Events

## Status

## Timestamp

## Agent Delivery Events

## Status

## Timestamp

## Intermediary Delivery Events

## Status

## Timestamp

## Certified Delivery Events

## Status

## Timestamp

## Carbon Copy Events

## Status

## Timestamp

Grants and Contracts  
 dfg.das.grantscontracts@alaska.gov  
 Security Level: Email, Account Authentication (None)

**COPIED**

Sent: 1/16/2026 10:24:30 AM  
 Viewed: 1/16/2026 12:46:41 PM

## Electronic Record and Signature Disclosure:

Not Offered via Docusign

## Witness Events

## Signature

## Timestamp

## Notary Events

## Signature

## Timestamp

## Envelope Summary Events

## Status

## Timestamps

Envelope Sent	Hashed/Encrypted	1/14/2026 10:56:11 AM
Certified Delivered	Security Checked	1/16/2026 10:24:22 AM
Signing Complete	Security Checked	1/16/2026 10:24:29 AM

<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
Completed	Security Checked	1/16/2026 10:24:30 AM
<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
<b>Electronic Record and Signature Disclosure</b>		

## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

Please read this Electronic Records and Signature Disclosure (ERSD). It concerns your rights regarding electronically undertaking, and the conditions under which you and the State of Alaska agree to electronically undertake, the transaction to which it relates (the “TRANSACTION”).

### **Consent to Electronically Undertake the TRANSACTION**

You can electronically undertake the TRANSACTION only if you confirm that you meet the following requirements by selecting the box next to “I agree to use electronic records and signature” (the “AGREE BOX”):

1. you can fully access and have read this ERSD;
2. you can fully access all of the information in the other TRANSACTION records;
3. you can retain all of the TRANSACTION records in a form that you will be able to fully access for later reference;
4. you consent to undertake the TRANSACTION electronically; and
5. you are authorized to undertake the TRANSACTION. (Please note that falsely undertaking the TRANSACTION may subject you to civil liabilities and penalties and/or to criminal penalties.)

If you cannot or are not willing to confirm each of these five things, do not select the AGREE BOX.

### **Withdrawing Consent**

If you select the AGREE BOX, you can withdraw your consent to electronically undertake the TRANSACTION at any time before you complete the TRANSACTION: simply do not finalize it. The only consequence of withdrawing your consent is that you will not finalize the TRANSACTION.

If you select the AGREE BOX, your consent will apply only to this TRANSACTION. You must separately consent to electronically undertake any other transaction with the State of Alaska.

### **Paper Option for Undertaking the TRANSACTION**

You may undertake the TRANSACTION with the State of Alaska using paper records. (State of Alaska employees who want to undertake the TRANSACTION in paper should contact the agency responsible for the TRANSACTION.) Print the paper records on the website of the State of Alaska agency responsible for the TRANSACTION, or request them from the agency. The State of Alaska homepage is at <http://alaska.gov/>.

### **Copies of TRANSACTION Records**

After completing the TRANSACTION but before closing your web browser, you should download the TRANSACTION records. Or you can download the records within 30 days after

completing the TRANSACTION using the link in the DocuSign email sent to the email address you used to complete the TRANSACTION. The State of Alaska will not provide a paper copy of the TRANSACTION records as part of the TRANSACTION. Under the Alaska Public Records Act (APRA), AS 40.25.100–.295, you can request a copy from the agency responsible for the TRANSACTION, but if too much time has passed, the agency may no longer have the records when you make your request. If required under the APRA, the agency will charge a fee.

### **Required Hardware and Software**

For the minimum system requirements to electronically undertake the TRANSACTION, including accessing and thereby retaining the TRANSACTION records, visit <https://support.docusign.com/guides/signer-guide-signing-system-requirements>. These requirements may change. In addition, you need access to an email account.

### **How to Contact the State of Alaska**

To ask a question on this ERSD or the DocuSign document generated after you complete the TRANSACTION or on using DocuSign to electronically undertake the TRANSACTION, contact the Alaska Department of Administration at either of the following addresses:

State of Alaska  
Department of Administration  
550 West 7th Avenue  
Suite 1970  
Anchorage, AK 99501  
Reference: DocuSign

[doa.commissioner@alaska.gov](mailto:doa.commissioner@alaska.gov)  
Subject: DocuSign

To ask any other question on the TRANSACTION records or to update the information for contacting you electronically, contact the State of Alaska agency responsible for the TRANSACTION using the contact information in the TRANSACTION records or, if those records contain no contact information, using the contact information on the agency's website. Again, the State of Alaska homepage is at <http://alaska.gov/>.